



Bay Area Council Time Extension Request

This time extension request is for Scouts whose advancement to Eagle Scout was impacted by Covid-19 and are unable to complete necessary requirements before their 18th birthday (21 for Quartermaster and Summit.) If granted, the Scout will be allowed to continue work on needed requirements for no more than 3 additional months following their birthday.

Please send all completed forms to the Registrar, Kristi Hamelmann, at kristi.hamelmann@scouting.org for review.

Important Reminder: Scout should continue best effort to complete Eagle Rank requirements while awaiting disposition of extension request.

Additional constraints and information regarding extension requests and expectations for the Scout, Unit Leader, and Scout Parent (from the [NATIONAL BSA - Advancement Waivers During COVID-19 & FAQs](#) (Updated March 20, 2020)):

1. Extensions shall only be granted to youth in Scouts BSA who have already achieved Life rank.
2. When the council receives a COVID-19-related request for a time extension, the council reviews the request and approves it if appropriate. A written response stating the outcome of the extension request must go to the youth. If approved, the notification must be attached to the youth's Eagle/Summit/Quartermaster rank application. For Eagle, the extension must not exceed 3 months from the youth's 18th birthday; for Summit/Quartermaster, the extension must not exceed 3 months from the youth's 21st birthday.
3. Upon turning 18, the Scout must submit a completed adult application and successfully complete YPT; their participant code will now be UP for SBSA or VP for Venturing and Sea Scouting.
4. Extension requests for more than 3 months beyond the youth's 18th/21st birthday must be sent to the National Service Center following the process outlined in the [Guide to Advancement](#).

COMPLETED BY SCOUTS

Registered Name: _____ Date of Birth: _____

Phone Number (w/Area Code): _____ E-Mail: _____

District: _____ Unit type: _____ Unit #: _____

BSA ID Number: _____ Life Board of Review Date: _____

Description of Service Project: _____

Reason for Delay: _____

COMPLETED BY UNIT LEADERS/COMMITTEE CHAIRS

The Unit Leader, District BOR Chair, or Council Advancement Chair must ensure the following is documented on the Bay Area Council Extension Request form:

1. Five tests for extension request to be considered are met [Per the [Guide to Advancement 9.0.4.0 Time Extension](#)].
2. It can be established that COVID-19 disruptions were the only circumstances that delayed work on Eagle Scout/Summit/Quartermaster advancement requirements, such as the service project or merit badges. If any other causes were involved, the extension request must go to the National Council following the process outlined in the Guide to Advancement.

Unit Leader/Committee Chair Registered Name: _____

Phone Number (w/Area Code): _____ E-Mail: _____

Signature: _____ Date: _____

FOR COUNCIL USE ONLY

Scout Executive: _____ Date: _____